

DE SOTO AREA SCHOOL DISTRICT

453.1

EMERGENCY NURSING SERVICES

Emergency nursing services is defined as the intervention or delegation to other qualified personnel by the school nurse for the provision of the immediate care needed to protect the health or enhance survival chances of the injured or acutely ill and for administering necessary medications. Services are to be made available under the direction of a registered nurse during the regular school day and at all school sponsored curricular and co-curricular activities. Arrangements shall be made with a physician to serve as medical advisor for the emergency nursing service.

1. A copy of the written policies and procedures for handling anticipated emergencies shall be available in the school office of each building.
2. Each student shall have on file an emergency notification card with annual parent/guardian approval for transportation and emergency medical service to be completed and signed by parents/guardians at the beginning of each school year and on admission of all new students.
3. Emergency service shall be provided by a nurse currently registered in the State of Wisconsin, who is knowledgeable and skilled in emergency nursing care. The nurse will be employed by the De Soto Area Board of Education. The nurse providing emergency nursing services shall:
 - a. In an emergency, assess the needs of the ill or injured child, make a professional nursing judgement about the care needed, and take appropriate action.
 - b. Keep records of the emergency condition and care provided.
 - c. Recommend to students, parents/guardians, and school personnel appropriate steps to prevent reoccurrence of the emergency illness or accident as needed.

- d. Monitor high risk children to prevent conditions requiring emergency care.
 - e. Train, or arrange for training, of designated individuals who will provide basic first aid and emergency care in all attendance centers.
 - f. Supervise the services provided by the designated individuals.
 - g. Maintain, or supervise the maintenance, of required equipment and supplies and the condition of the health services room(s).
 - h. Cooperate with the medical advisor and other school personnel in developing District health policies including procedures in an emergency, transportation of an ill or injured child, parent/guardian permission, and responsibilities of various individuals.
 - i. Prepare an annual report for the Board of Education including yearly statistics and recommendations for changes in policies and procedures.
4. When the nurse is not available there will be someone with current American Heart Association first aid training in the District at all times. The Board shall provide the opportunity for the school employees designated to assist in the emergency nursing and safety programs to take the American Heart Association first aid and cardiopulmonary resuscitation (CPR) course. All school personnel would benefit from such training. A list of those persons with current first aid training shall be readily available in each school office.
 5. Medical direction shall be provided for the emergency service through contract with a designated physician.
 6. Students and school personnel should be familiar with their responsibility to report any hazardous condition or dangerous activity to the building principal.
 7. Information about the health status of students and school personnel should be made available to appropriate staff, consistent with Board policy.
 8. Emergency equipment and supplies shall be available in the athletic training room and health room in the high

school and in each elementary school office. First aid supplies shall also be available in the art room, home economics room and all shops, laboratories and kitchens.

9. The Board shall provide adequate liability insurance for personnel providing emergency service in the school.
10. Emergency nursing services policies and procedures shall be reviewed and approved annually by the Board.

LEGAL REF.: Sections 118.07(1) Wisconsin Statutes
118.125(1)(cm), (2m)
121.02(1)(g)
146.81-146.83
PI 8.01(2)(g), Wisconsin Administrative Code

CROSS REF.: 347, Student Records

APPROVED: March 10, 2008
